



## **WCFA EXHIBIT GUIDELINES**

Please review the following guidelines before submitting your artwork.

**Each exhibit may have separate “Call” guidelines that specify the type of artwork, display requirements, and artist qualifications.**

**Entry fees:** Entry fees are nonrefundable. They vary by exhibit and are specified on each Call for Artwork.

**Eligibility:** Works must be original and completed during the last 12 months; previously submitted works will not be accepted.

**WCFA staff is not responsible for cleaning, wiring, or touching up your artwork.** All mats must be clean, glass undamaged. If your frame is dented, scratched, or otherwise damaged, it is unsellable and will not be accepted into the exhibit.

**Hanging Requirements:** All artworks must be wired and ready to hang; our hanging system does not allow for hanging with clips, sawtooth hangers, or loops - please wire prior to drop off.

**Art Sales Commissions:** Artists receive a 60% commission on all original artworks and prints sold. Current Warwick Center for the Arts Members receive a 70% commission; to become a member, visit our website. Net payments will be made to all artists after the exhibit has closed, WCFA has been paid in full from the buyer, the buyer has taken possession of purchased goods, and the artist has signed off on the receipt of unsold artwork.

- **All original framed artwork and limited edition prints are sold tax-free according to RI State Law.**

**WCFA carries a limited amount of property insurance for artwork in each exhibit.**

The artist is responsible for the value of artwork that exceeds the terms of the insurance coverage. Valuation is based not on the listing price, but on an independent appraisal (paid by the artist). Insurance claims must be filed in writing within 10 days of any damage or loss or within five days after its removal from the building; claims must include two sales receipts from comparable works.

**Works must be picked up by the deadline specified on each exhibit call for artwork.** WCFA has limited storage space. Works left behind risk being damaged and after 90 days they will be considered a donation.